

ACH Instructions

To continue your monthly donation through your bank account we ask you to take a few minutes to complete this new process. Here are the steps to complete the process:

- 1. Go to CAP's secure donation page: <u>https://www.azpolicy.org/donate/online/</u>
- 2. Click the box "Make Gift Recurring"
- 3. Select your "Gift Frequency"
- 4. Select your "Gift Amount"
- 5. Type in all your contact information
- 6. Click on "Bank Account"
- 7. and "Log Into Your Bank"
- 8. Click "Continue" on the security information
- 9. Find your bank
- 10. Enter your online banking login credentials
- 11. Follow the process for your bank to authorize the payment

You may either go to our secure donation website at

https://www.azpolicy.org/donate/online/ or call office at 602-424-2525 to make a onetime manual contribution. If you have any questions or concerns, please call CAP's Advancement Coordinator Chelsea Oglebay at 602-424-2525, ext. 231.